

PARTY BOOKING FORM

I would like to book the following party at **Zebra Ceramics** (please tick):

<input type="radio"/> SHOP (min 8 - max 15)	<input type="radio"/> SHOP EXCLUSIVE (min 18 - max 30)	<input type="radio"/> ON-The-GO (WE come to you, min 12)	<input type="radio"/> IN-THE-BOX (YOU collect, no min)
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for _____ (name of child) he/she will be _____ years old

on _____ (date) at _____ (time)

(Time slot of 2h between 10am – 5.30pm (weekdays), 10am -5pm (Sat) 10am – 4pm (Sun).

All booking times have to be confirmed with staff at shop and are subject to availability.)

there will be _____ painters in total

Ceramic items for party (please tick):

Plates (£15/head) Mug (£15/head) Bowl (£15/head)

Other (£5 Studio + value of chosen ceramic item/head) Please specify :

Terms and conditions :

- **Shop parties:**
£30 booking deposit is required at time of booking to secure your reservation. If the party is cancelled with less than 2 weeks notice we reserve the right to retain the deposit. Minimum spend of £120 required (8 painters x £15/head).
- **Shop Exclusive parties:**
Exclusive Hire Fee applies: £150 for 18 - 30 children
£100 booking deposit is required at time of booking to secure your reservation. If the party is cancelled with less than 1 month notice we reserve the right to retain the deposit. Minimum spend of £270 required (hire fee not included in the minimum) ie:18 painters x £15/head.
- **ON-the-GO parties:**
£30 attendance fee covering travel and staff costs (varies depending on distance and size of party). £30 booking deposit is required at time of booking to secure your reservation. If the party is cancelled with less than 2 weeks notice we reserve the right to retain the deposit. Minimum spend of £180 required (12 painters x £15/head).
- **IN-the-BOX parties:**
£30 refundable deposit to be paid on collection of box
- **General**
 - Any booking deposit will be taken off your final bill on the day of the party, it is not an additional cost/ refunded for IN-the-BOX parties on return of box
 - Any breakages separate to the party pieces or any excessive damage to be paid for
 - Total cost to be paid on the day of the party either in cash, by card or by cheque (cheques made payable to 'ZEBRA Ceramics Ltd.'). Please note we do not accept £50 notes.
 - no use of outside space for party guests as it is a under 5's play area
 - due to space reasons we ask only the party parents to stay and all other parents to drop off and collect
 - Items to be collected 10 days after the party date whenever possible by the party organiser

Signed _____ Date _____

Contact Name _____ Contact Tel _____

Address (for ON-THE-GO parties & INVITATIONS) _____

Is parking available at the venue ? _____

items returned from IN-THE-BOX party? has customer been given invitations?

ZEBRA - 110 Alexandra Park Road, London N10 2AE, Tel.: 0208 442 1314